

Office of Criminal Justice Assistance
Program Assurances



The applicant hereby assures compliance with the following conditions as part of the Notice of Grant Award:

1. A **monthly** progress report shall be submitted to the Office of Criminal Justice Assistance (OCJA) on the approved form on the 20th of each month during the grant period. Reimbursements for Financial Claims may be delayed if progress reports are not up to date. Forms are available at <http://www.ocj.nv.gov>. The electronic report for the Bureau of Justice Assistance Performance Measurement Tools (PMT) is due **Quarterly** on the 20th day following the close of each quarter.
2. The final program report must be submitted to OCJA no later than 45 days following the end of the grant period. Late reports, unless approved by OCJA, will result in non-payment of final claim.
3. Written approval must be obtained from OCJA for a change in the scope of work and/or goals and objectives, including changes to travel plans. The approval must be acquired prior to any purchases and/or adjustments to the grant; a Project Change Form must be completed and submitted to OCJA for consideration. The Project Change Form is available on the OCJA web page.
4. OCJA retains the right to terminate this grant, for cause, at any time before completion of the grant period when determined the grantee failed to comply with the conditions of the grant award.
5. Any publication, invention, patent, photograph, negative, book, drawing, record, document, or other material prepared by the grantee/sub-grantee in the performance of its obligations under this grant **must identify the funding source**. Contact at OCJA for approved wording.
6. To the extent limited in accordance with NRS 41.0305 to NRS 41.039, if applicable, sub-grantee agrees to indemnify, save and hold the state, its agents and employees harmless from any and all liability, claims, actions, damages, losses, and expenses, including without limitation, reasonable attorneys' fees and costs, arising out of any alleged negligent or willful acts or omissions of this agreement by sub-grantee, its agents or employees.
7. The grantee/sub-grantee acknowledges and agrees to notify OCJA of the disposition of property or equipment purchased with grant funds within 60 days of disposition or loss.

Name: _____ Title: _____

Signature: _____ Date: _____

This document must be signed by the Sheriff/ Police Chief/ County Manager/Chief Financial Officer/Tribal Chairman or his/her designee or the state agency director as appropriate.